

Center for Inclusion and Campus Involvement

Philanthropy Fundraising Permit

Rollins College supports and encourages student fundraising and philanthropic efforts. In order to host a fundraiser please complete this application and submit to the CICI for approval.

Instructions:

- Completed application must be submitted to the CICI for approval 7 business days prior to event date.
- When you take the cash you've collected to the cashier's window, you will need to have this permit with you.
- Funds should be turned into the cashier by the close of business the next business day after fundraising end date.
- A copy of your approved permit must be displayed at fundraising site, and a copy of the permit must be given to the nonprofit organization for which you are holding the fundraiser.

Purpose of the event: (Describe why your organization is holding this fundraising event and what nonprofit organization will benefit.) _____

Location: (On campus or off) _____

Date(s) of fundraising event: _____

Name of Student Organization: _____

Student Event Coordinator: (President or Philanthropy Chair) _____

Email and cellphone: _____

Student Organization Advisor: _____ (printed) _____ (sign)

Name of Nonprofit Organization: _____

Contact person: _____ (Name) _____ (title)

_____ (email address) _____ (phone)

CICI only

Organization Account Number: _____ (fund, org)

Approval from CICI staff member: _____ (print) _____ (sign)

Questions? Students can contact Vicki Hurd (vhurd@rollins.edu) in CICI. Members of Non-Profit Organizations can contact Cindy LaFronz (clafronz@rollins.edu)