

## Certification of Citizenship Status

Your Free Application for Federal Student Aid (FAFSA) was selected for review as you indicated you are a citizen or an eligible noncitizen, but the U.S. Departments of Homeland Security-United States Citizenship and Immigration Services (DHS-USCIS) data did not confirm that status. You must present original documentation to confirm you are a citizen or an eligible noncitizen. You may wish to contact the Social Security Administration to update your information in the SSA database. If you are unable to present your DHS or other U.S. citizenship/nationality documents in person, you may submit this signed form and copies of your documents via the secure upload portal ([rollins.edu/financial-aid/upload](http://rollins.edu/financial-aid/upload)) to the Rollins Financial Aid Office.

### A. Signed Statement

I certify that I, \_\_\_\_\_,  
(Print student's full name as it appears on documents provided)

am the individual signing this statement, and I am providing a copy of my documents along with a copy of a valid government-issued photo identification card bearing my portrait (or likeness). I certify that the attached documents **and** government issued photo identification are the true, exact, and complete copies of the originals issued to me by the government.

### B. Document(s)

TYPE OF VALID PHOTO ID	EXPIRATION DATE OF VALID PHOTO ID	ISSUING AUTHORITY OF VALID PHOTO ID

NAME OF CITIZENSHIP AND/OR IMMIGRATION DOCUMENT(S)	EXPIRATION DATE (IF ANY) OF CITIZENSHIP AND/OR IMMIGRATION DOCUMENT(S)

I understand that providing false or misleading information or documents is punishable by fine or imprisonment and may make me liable for repayment of any funds received on the basis of the information and documents I have provided.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's R-Number

**Rollins Financial Aid Office**  
1000 Holt Ave- 2721  
Winter Park, FL 32789

T. 407.646.1863    [finaid@rollins.edu](mailto:finaid@rollins.edu)  
[rollins.edu/financial-aid/upload](http://rollins.edu/financial-aid/upload)

## Acceptable Documentation

### Eligible Citizens or U.S. Naturalized Citizens:

- Birth Certificate showing birth in U.S., which includes Puerto Rico, Guam, and the U.S. Virgin Islands.
  - U.S. Passport (current or expired).
  - A wallet sized passport card used exclusively for land and sea travel between the U.S. and Canada, Mexico, the Caribbean, and Bermuda.
  - A Certificate of Citizenship (N-560 or N-561) issued by USCIS to individuals who derive U.S. Citizenship through a parent.
  - A Certificate of Naturalization (N-550 or N-561) issued by USCIS through a federal or state court, or through administrative naturalization after December 1990 to those who are individually naturalized.
- Acceptable documentation for eligible citizens born abroad:
- Form FS-240 (Consular Report of Birth Abroad) – State document.
  - Form FS-545 (Certificate of Birth Issued by a foreign service post) – State document.
  - Form DS-1350 (certification of Report of Birth) – State document.

### Non-Citizen Nationals:

- U.S. Passport. This must be stamped “Noncitizen National” (Note that a passport issued by another country may be used to document permanent resident status if it has the endorsement “Processed for I-551” and has a currently valid expiration date.)

### Eligible Non-Citizens:

- An individual with at least 50% Native American blood, born in Canada (eligible under the Jay Treaty of 1794)
  - “Band Card”. Issued by the Band Council of a Canadian Reserve, or by the Department of Indian Affairs in Ottawa, OR
  - Affidavit from a Tribal Official, OR
  - Identification from a Recognized Native American Provincial or Territorial Organization. AND
  - Birth or Baptismal Record

### U.S. Permanent Resident:

- “Permanent Resident Card” (I-551) (I-94 or I-94A Arrival-Departure Record). For permanent resident status, must be stamped “Processed for 551” with expiration date. (We must be able to view the front and back of your card).
- Alien Registration Receipt Card (I-151) Issued prior to June 1978 to permanent residents. No longer issued but valid indefinitely.
- Resident Alien Card (I-551) Issued to permanent residents. The I-551 is a revised version of the I-151.
- A conditional permanent resident with a Conditional Green Card (I-551C)
- The holder of an Arrival-Departure Record (I-94) from the Department of Homeland Security showing any one of the following designations. It must show: Class of Admission, Officer Badge Number, & the Date Admitted to the U.S:
  - Refugee/Conditional Entrants
  - Asylum Granted
  - Parolee (I-94 Confirms that you were paroled for a minimum of one year and status has not expired)
  - Cuban-Haitian Entrant
  - Victim of human trafficking - Certification or Eligibility Letter provided to victims of human trafficking by the HHS and must be reviewed to further determine federal aid eligibility.
  - Spouse, Child or Parent of a victim of human trafficking - T-Visa holder (T-1, T-2, T-3, etc). The spouse, child, or parent of a victim of human trafficking might be eligible for federal aid. They will not have a certification letter but will have a T-Visa which must be reviewed to further determine federal aid eligibility.
  - Person under the Violence Against Women Act - 1-797 (Notice of Action Form) Notice of Action Form is issued when a self-petitioning spouse is approved by USCIS under the Violence Against Women Act.

### Non-Eligible Student (Note: These students are not eligible for Federal Student Aid funds):

- A student who is in the U.S. on an F1 or F2 student visa, a J1 or J2 exchange visitor visa, or a G series visa (pertaining to the international organizations).
- An individual granted relief from deportation under the Family Unity Program.
- An individual who is allowed to live and work in the US under the Legalization or Special Agricultural Worker Program.
- A student who does not fall under any of the categories listed in the “Eligible Citizen”, Non-Citizen National”, or “Eligible Non-Citizen” categories.
- A student who is a nonimmigrant alien.
- A student with a status of Deferred Action for Childhood Arrivals (DACA).
- Students with a “Withholding of Removal” Order.
- A student who is a U-Visa holder.