

**Department of Education
Senior Internship Checklist – Spring 2022**

Name _____ Cell Phone _____

Address: _____ Zip _____

Rollins Email _____ Personal Email _____

- Program (**check one**): Elementary Ed – day school Elementary Ed – Holt
 Secondary Minor (subject area): _____
 Elementary Ed MAT Music MAT

I have passed: GK ___ PED ___ SAE

Transportation:

- I have a car and can drive myself to my assigned school.
- I do not have a car and will need to carpool with _____.
(The student must arrange which student he/she plans on carpooling with – the department will not arrange this. Both students must pick the same 3 schools.)
- I do not have a car and need to be assigned to a school accessible to public transportation.

During Spring 2022, I will be in my senior internship (student teaching)

I am currently interning in Orange Seminole (check one)

Current Internship School _____ **Grade** _____

For my Senior Internship, I want to work in Orange* Seminole (check one).

**If you are choosing to intern in Orange County you must fill out a new "Background Check" form found on the Education page under "forms".*

I have included with this check list the following information/forms:

- 3-S form signed by your advisor with unofficial transcript attached
- 4-S form with updated biography, 3 schools listed – TYPED (handwritten forms will not be accepted). Cannot be same school or grade as junior internship.
- Background check form (Orange County only)
- Character references form (2) -must use different references than professional references.
- 2 professional** references (You must give this form to each reference no later than September 20th. Make sure to fill out the top portion with your information/signature before giving to reference.)

Elementary Education Students: **You cannot request to be in the same grade level twice.** If you were placed in a K-2 classroom for your junior internship, you must pick 3-5 grade level for your senior internship. If you were placed in a 3-5 grade level you must pick a K-2 grade level.

Secondary Students: Since you have had an experience in both a middle and a high school setting for your junior internships, you can pick either setting for your senior internship.