



FOCUS 2 SELF REGISTRATION & LOGON INSTRUCTIONS

Self Register To Create Your New FOCUS 2 Account

- Go to the following webpage: <http://www.rollins.edu/careercenter/>
- Click on the Join Us on Handshake button: rollins.joinhandshake.com
- Click on Rollins College Sign On
- Login to your Handshake account using your Fox ID username and password
 - Call Career & Life Planning if your Fox ID credentials do not work
- Click on the FOCUS 2 link under “Resource Library” to create your FOCUS 2 account
- Follow the FOCUS 2 online instructions to set up a new account

Log Back Into Your Personal FOCUS 2 Account Anytime

Return to FOCUS 2 through your Handshake account.

FOCUS 2 Saves Your Results

Use FOCUS 2 On Any PC Or MAC, 24/7 As Often As You Wish

Use FOCUS 2 throughout your college years and even after graduation. FOCUS 2 can be used throughout all stages of your education and career planning according to your personal needs.

1st or 2nd year student:

- Understand the career planning process
- Use assessments to learn more about your interests, values, and personality
- Explore majors at Rollins that match your interests and support your career goals
- Research career fields, job families, and occupations that appeal to you
- Develop an action plan
- Create a road map of your academic and career development activities
- Make informed decisions about your major and career

Upper Classman and Alumnus:

- Ongoing career exploration and awareness
- Make career plans
- Plan for advanced education and training
- Explore future options for transitioning into specialized occupations



rollins.edu/careercenter

170 W. Fairbanks — 1st Floor | 407-646-2195 | careercenter@rollins.edu





| Student Dashboard | Description |
|-------------------|--|
| | <p>A Great Starting Point</p> <p>An orientation to the career planning process.</p> |
| | <p>Valid & Reliable Self Assessments</p> <p>Assessment results identify occupations and majors at your college matching your personal attributes. Explore your options!</p> |
| | <p>Additional Major & Career Exploration</p> <p>Explore suggested majors and navigate career options to make informed decisions.</p> |
| | <p>Academic & Career Plan</p> <p>Develop a road map to plan for your future.</p> |
| | <p>FOCUS 2 Career Portfolio</p> <p>Summary of your results with your individual comments & top choices.</p> |
| | <p>Resources & Links</p> <p>Visit these websites.</p> |

www.focus2career.com