



## FOCUS 2 SELF REGISTRATION & LOGON INSTRUCTIONS

### Self Register To Create Your New FOCUS 2 Account

- Go to the following webpage: <http://www.rollins.edu/careercenter/>
- Click on the Join Us on Handshake button: [rollins.joinhandshake.com](http://rollins.joinhandshake.com)
- Click on Rollins College Sign On
- Login to your Handshake account using your Fox ID username and password
  - Call Career & Life Planning if your Fox ID credentials do not work
- Click on the FOCUS 2 link under “Resource Library” to create your FOCUS 2 account
- Follow the FOCUS 2 online instructions to set up a new account

### Log Back Into Your Personal FOCUS 2 Account Anytime

Return to FOCUS 2 through your Handshake account.

## FOCUS 2 Saves Your Results

### Use FOCUS 2 On Any PC Or MAC, 24/7 As Often As You Wish

Use FOCUS 2 throughout your college years and even after graduation. FOCUS 2 can be used throughout all stages of your education and career planning according to your personal needs.

#### *1<sup>st</sup> or 2<sup>nd</sup> year student:*

- Understand the career planning process
- Use assessments to learn more about your interests, values, and personality
- Explore majors at Rollins that match your interests and support your career goals
- Research career fields, job families, and occupations that appeal to you
- Develop an action plan
- Create a road map of your academic and career development activities
- Make informed decisions about your major and career

#### *Upper Classman and Alumnus:*

- Ongoing career exploration and awareness
- Make career plans
- Plan for advanced education and training
- Explore future options for transitioning into specialized occupations



[rollins.edu/careercenter](http://rollins.edu/careercenter)

170 W. Fairbanks — 1st Floor | 407-646-2195 | [careercenter@rollins.edu](mailto:careercenter@rollins.edu)





Student Dashboard	Description
	<p><b>A Great Starting Point</b></p> <p>An orientation to the career planning process.</p>
	<p><b>Valid &amp; Reliable Self Assessments</b></p> <p>Assessment results identify occupations and majors at your college matching your personal attributes. Explore your options!</p>
	<p><b>Additional Major &amp; Career Exploration</b></p> <p>Explore suggested majors and navigate career options to make informed decisions.</p>
	<p><b>Academic &amp; Career Plan</b></p> <p>Develop a road map to plan for your future.</p>
	<p><b>FOCUS 2 Career Portfolio</b></p> <p>Summary of your results with your individual comments &amp; top choices.</p>
	<p><b>Resources &amp; Links</b></p> <p>Visit these websites.</p>

www.focus2career.com