

To Whom it May Concern:

Under Florida Statutes sections 1005.04 and 1013.11, each non-public college or university is required to conduct or cause to be conducted an annual assessment of physical plant safety. The purpose of this letter is to give an assessment of physical plant safety at Rollins College. Rollins College is committed to providing a safe environment for its student, faculty, staff, and visitors. To that end, Rollins continues its ongoing annual evaluations of safety programs and practices to enhance safety on campus.

The Rollins College Campus Safety Department and the Facilities Services Department have continued to collaborate on campus to address safety issues as they are identified.

The College has focused on improving the Bush Science Center by instituting a centralized chemical inventory system, conducting chemical fume hood inspections and repairs, and establishing a permanent building Safety Committee. Additionally, the College continues to maintain all student housing with fully automatic fire sprinkler systems and state-of-the-art alarm systems.

Rollins College conducted two (2) fire drills in all 19 of our residential halls during 2021. These drills coincided with our year-to-year goals of completing exercises and drills in support of our Emergency Operations Plan (EOP). Revisions are made in the EOP in accordance with lessons learned and new standards for EOP's. Rollins College will continue following Homeland Security Exercise and Evaluation guidelines moving forward.

The Campus Safety Department provides at a minimum, two patrolling Campus Safety Officers per shift. In addition, Dispatch Officers are staffed 24/7 and provide critical capabilities to campus in processing calls, requests for service and response, and coordinating with local City of Winter Park dispatchers.

Rollins College Campus Safety also manages and maintains a video surveillance system on campus and continues new installations and upgrades. 306 cameras are currently operating on campus, providing round-the-clock safety supervision of our physical plant and our on-campus population.

It is my opinion that based on its comprehensive and continuing safety programs, Rollins College is in compliance with the above statutes.

Scott Rayburn

Safety and Emergency Planning Manager Rollins College

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