



## **Student Rights and Responsibilities**

Rollins College desires that all students have equal access to the programs, services and benefits of the college. To that end, the College recognizes that, in accordance with the Rehabilitation Act of 1973 and the Americans with Disabilities Act (as amended), Rollins must provide services and support to students with disabilities that will ensure such access. Students with disabilities have both rights and responsibilities under Federal law, as is true for faculty and administration of Rollins College.

### **Students with disabilities have the right to:**

1. Full and equal participation in the educational programs and services and activities at Rollins College.
2. Request reasonable accommodations and/or auxiliary aids and services, ensuring such access by contacting the Office of Accessibility Services.
3. Privacy and confidential treatment of personal information.
4. Reasonable alterations in those aspects of the course (or program) to accommodate the disability, as long as it does not fundamentally alter the nature of the program or activity, lower academic standards, present an undue financial or administrative burden to the college, or pose a threat to personal or public safety.
5. Expect that requested and agreed upon accommodations will be provided in a timely fashion following notification and verification of need.
6. Be evaluated based on ability, not disability. If the disability affects the outcome of an evaluation method, students are entitled to an evaluation by alternate/modified means.
7. Information reasonably available in accessible format, as needed.
8. File an appeal or complaint if they believe that they have been denied an accommodation or been subjected to discrimination within a College environment. For information on the Rollins College Student Grievance process, please review the Rollins College Code of Community Standards.

### **Students with disabilities have the responsibility to:**

1. Meet the Rollins College qualifications and essential institutional standards for courses, programs, services, jobs and other campus activities. This includes but is not limited to: Student Code of Conduct, residence hall standards, all academic requirements as written in a syllabus, degree requirements, general education requirements and essential functions of student employment.
2. Students are not required to disclose their disability status; however, if they are seeking consideration or accommodations (academic adjustments) relative to their disability, they are responsible for identifying themselves to the Office of Accessibility Services; such identification/requests must come from the student, not a parent or third party acting on their behalf.
3. Provide current and appropriate documentation that demonstrates or documents how the disability limits participation in courses, programs, services, jobs and activities.
4. Identify themselves as needing accommodations in a timely fashion to the Office of Accessibility Services and to faculty.

5. Actively participate in the identification of appropriate accommodations and auxiliary aids.
6. Follow published procedures for obtaining reasonable accommodations, auxiliary aids or requesting barrier removal.
7. Communicate requests for accommodations to instructors by providing the accommodation letter describing the reasonable accommodations assigned by the Office of Accessibility Services as early in the semester as possible.
8. Notify the Office of Accessibility Services of any issues, concerns, or delays in receiving requested accommodations; the Office of Accessibility Services relies on student notification to identify problems in service delivery.
9. Provide for one's own personal independent living needs or other personal disability-related or health needs. For example, coordinating services of personal care attendants, administration of medication, or acquiring homework assistance are the student's responsibilities and are not the responsibilities of Rollins College.