Online Housing Selection Process

The process this year will contain the same 3 steps as last year: application, roommate selection/confirmation, followed by room selection.

This year’s important housing dates are:

- Special Housing Requests due March 11
- Exemptions to the Live-On Requirement due March 11
- Decisions for Special Housing/Exemptions emailed March 21
- Residential Organization Rosters due March 25
- Online Applications Open from March 28 – April 10
- Roommate Selection from March 28 – April 10
- Room Selection nights are April 13

Averaging Housing Selection Numbers

Housing Selection numbers are still based on your class standing and current cumulative GPA. The first number will belong to the senior, or rising senior, with the highest GPA. We will continue the number sequence for all eligible students instead of starting over with a number 1 for each class.

After roommate selection, the Housing Selection numbers will be averaged for all students in a roommate group. For example, your Selection number is 89 and your roommate has a number 250. After roommate selection, you will be assigned a Selection number of 169 with a corresponding Room Selection time.

The intention behind assigning Housing Selection numbers based on GPA is to reward academic achievement. The averaging of Selection numbers allows a more even distribution of priority housing.
On Campus Housing Requirement

All full-time A&S and CPS students with less than 60 credit hours must live on campus. Students who wish to be exempt from the housing residency requirement must complete the Housing Exemption application located under the ApplyOnline login at: housing.rollins.edu/myhousing and submit all supporting documents before March 11, 2016. Examples of supporting documents include a notarized letter from parent or guardian stating the student will be living at home with the parent/guardian AND a copy of the parent/guardian driver’s license with home address shown or a marriage license.

Exceptions are made for:
- Students residing with their parent or legal guardian within a 50-mile commutable radius of the campus
- Students who are 21 years of age on or before August 24, 2015
- Students who are married

Students with compelling individual circumstances may submit requests that are reviewed on a case-by-case basis by committee once a written request is received and supporting documents provided.

Housing Agreement Information

Housing Agreements are in effect for the full academic year.

Students with more than 60 hours who sign a contract and later decide not to live on campus may cancel the agreement before the first day of fall semester classes (August 22, 2016) through written notification to the Office of Residential Life & Explorations AND a payment of the $500.00 agreement release fee. Every student will agree to the terms and the conditions of the Housing Agreement during the online application process. Once you confirm a room selection the housing agreement will be in effect.

Occupancy: Students are required to fill all beds in a room during the selection process. A limited number of rooms will be available for students without roommate with the understanding that the spaces will be filled.

Consolidation: Due to the increasing demand for on campus housing, it will be necessary to consolidate students without roommates or those who lose a roommate over the summer.

Special Housing Requests

Students requesting special housing accommodations based on medical needs should submit requests through the online portal, Accommodate, with the Office of Disability Services by March 11, 2016. Requests will be reviewed by committee and students approved for special housing or to live off campus will be contacted individually with specific instructions for Housing Selection.
Study Abroad, Graduation & Housing

Residential Life does not offer 1-semester housing options to students EXCEPT in the case of Study Abroad students and December graduates (all other housing agreements that begin in the fall are for the full academic year). Students that would like to live on campus for the fall semester only can participate in the online selection process as normal and answer the question specific to graduation and study abroad in the ApplyOnline application.

Study Abroad students leaving for the fall and returning in spring will need to apply for housing in the fall of 2015 using the “Returning Student Study Abroad” application on MyHousing. This application will be available in the fall.

Sutton Apartments Qualifications

To maintain a mature, independent living community, only upper-class students with at least 30 credit hours and who are not currently on community probation are eligible to live in Sutton. If you would like to live in Sutton and do not meet these qualifications, you must set up an appeal meeting by contacting the Office of Residential Life & Explorations at (407) 646-2649 before April 1.

Top 5 Hints for Room Selection

1. Start planning now! Read all the emails you receive related to Housing Selection.

2. Ask questions...Don’t ASSUME! Stop by our table in the Campus Center to make sure you have all the current information! Our office will have a table on March 29 and April 5 from 11:30 – 1:30 PM.

3. Want a roommate, but don’t have one yet? Beginning March 28, come by the Office of Residential Life & Explorations and place your name on a Roommate(s) needed list.

4. Check floor plans on Facilities website to view various room types. Make sure you have plenty of alternatives. If you only want a corner room with a lake view, for example, know which halls and room numbers those rooms are. If you only want a single, have a back up plan in case all the singles are gone at your room selection time.

5. Know your resources: The Office of Residential Life & Explorations will be open during the application and roommate selection time (9am to 5pm). We will also have evening hours April 13, during the night of room selection, from 5pm to 9pm.

CLEAN SWEEP

Again this year, we are asking students to donate any unwanted, usable household items to our Clean Sweep efforts. Items will be donated to local groups in need; students won't need to transport it home and it keeps items out of landfills. Watch for more information coming soon!
### Important Dates

- **Special Housing Requests Due**: March 11
- **Exemption Applications Due**: March 11
- **Decisions Emailed for Special Housing/Exemptions**: March 21
- **Residential Organization Rosters Due**: March 25
- **Online Applications Open**: March 28
- **Roommate Selection**: March 28 – April 10
- **Online Applications Close**: April 10
- **Room Selection Night**: April 13
- **Classes End**: April 26
- **Final Exams**: April 28 - May 3
- **Res Halls close for Non-Graduates**: May 4 @ noon
- **MayMester Move-In**: May 7
- **Graduation**: May 8
- **Res Halls close for Graduates**: May 9 @ noon

#### Spring 2016 Residential Hall Closing Info

**STUDENTS NOT GRADUATING MUST CHECK OUT 24 HOURS AFTER THEIR LAST FINAL EXAM!** (OR BY NOON on May 4, whichever comes first.)

Residents are expected to do the following in order to check out of their room properly:

- ✓ Schedule an appointment with your RA or HM
- ✓ Remove all personal belongings
- ✓ Dispose of trash properly
- ✓ Have all college furniture in your room & in a useable configuration
- ✓ Vacuum/Broom clean your carpet/tile & wipe down furniture
- ✓ Remove sticky tack &/or hooks from walls/doors/furniture
- ✓ Lock your door upon vacating your room
- ✓ Check out with your RA or HM, sign your RCR and turn in your room key(s)

If you have any questions about closing or check-out, ask your RA, HM or ask at the Residential Life Office. Be sure to attend your floor meetings to hear any updated information.