



ROLLINS COLLEGE

CRUMMER GRADUATE SCHOOL OF BUSINESS
CENTER FOR LEADERSHIP DEVELOPMENT

Leadership Development Community Service Verification Form

In order to be eligible for the Recognition of Leadership Award, you must complete 15 hours of community service in one of the following areas listed below. (Students may use the hours required for Ethics (MBA 503) as part of the 15 hours by providing the Leadership Center a copy of the documentation turned in for the class.)

1. Service as an officer, committee chair, or project coordinator on campus
2. Service on a community service project on/off campus

To be completed by student (use additional paper if necessary):

Last Name: _____ First Name: _____ Date: _____

- 1) What is the organization's mission?
- 2) Describe your role and responsibilities in the organization.
- 3) Describe the type of direct supervision you provided (if applicable).
- 4) What leadership lessons did you learn from this experience? How will this experience help you to meet your leadership goals?
- 5) Number of service hours completed _____.

To be completed by advisor/faculty member/supervisor:

	Did Not Meet Expectations	Met Expectations	Consistently Exceeded Expectations	Provided Superior Service	Comments
How well did the student meet your expectations in his/her role?					
Did the student demonstrate resourcefulness and take initiative?					
Was the student conscientious when working with diverse populations?					
Did your organization benefit from the students work?					
Were project goals achieved?					

Student's Signature: _____

Supervisor's Name/Signature: _____

Phone/E-mail: _____