



Employee Pay Selection Form

You have multiple options to receive your pay, as listed below. Please review them and make your selection by initialing your choice and signing below.

<input type="checkbox"/> <hr/> Initials	<p>DIRECT DEPOSIT I select direct deposit for disbursement of my pay.</p> <p>I hereby authorize my employer ("Company") to initiate deposits of my net pay into the account at the financial institution shown on the attached personal check ("Financial Institution") and further authorize Financial Institution to credit the account indicated with the deposits. If funds to which I am not entitled are deposited to my account, I authorize debits from my account and the return of such funds. This authority is to remain in effect until Company or Financial Institution has received notification from me of termination of such authorization in such time and such manner as to afford Company and Financial Institution a reasonable opportunity to act on those instructions or until Company or Financial Institution cancels the direct deposit arrangement.</p> <p>I have attached a voided personal check or completed the attached Checking/Savings verification.</p> <p>Account Type: <input type="checkbox"/> Checking <input type="checkbox"/> Savings</p>
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<input type="checkbox"/> <hr/> Initials	<p>MONEY NETWORK SERVICE I select to use either of the following options:</p> <p>Money Network Check. The Money Network Check ("Check") is a paycheck that I can easily complete on or after each payday morning wherever I am, eliminating the need to pick up my paycheck, wait for it to be mailed, or pay for it to be cashed. The Check can be deposited into my personal bank account or cashed for free at Money Network check-cashing partners. There is no fee for using Money Network Checks.</p> <p>Money Network Payroll Debit Card. The Money Network Payroll Debit Card ("Card") provides a dependable, safe, optional, and convenient way to receive and access my pay on and after each payday morning with the following features: (i) eliminates the need to pick up my paycheck, wait for it to be mailed, or pay for it to be cashed; (ii) immediate, worldwide access wherever the Money Network® Visa® is accepted for ATM cash withdrawals, bank-branch withdrawals, and store purchases (including "cash back"); (iii) money transfers to a personal or joint checking account; and (iv) free balance inquiries by phone. I am automatically eligible for the Card and there is no application or approval process. There is no monthly service charge for the Card as long as I am employed by Rollins College. Many Card transactions are free, but there are fees for other transactions, and Money Network Checks can be used to access funds free of charge. All of the transaction fees are listed in the Welcome Kit.</p>
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I authorize Rollins College to disburse my pay by direct deposit or Money Network Service ("Service") according to the selection I initialed above. I understand that I can change my pay selection at any time in the future.

Signature R-Card # Date

Printed

Checking/Savings Verification Form

New Authorization

Bank/Account Change

Amount/Percent Change

Financial Institution Checking Savings

Transit/ABA No. _____

Account No. _____

Amount \$ _____ % _____

Financial Institution Checking Savings

Transit/ABA No. _____

Account No. _____

Amount \$ _____ % _____

Financial Institution Checking Savings

Transit/ABA No. _____

Account No. _____

Amount \$ _____ % _____

Financial Institution Checking Savings

Transit/ABA No. _____

Account No. _____

Amount \$ _____ % _____

Human Resources 1000 Holt Ave-2718 Winter Park FL 32789 Phone: 407-646-2109 Fax: 407-646-2188
(You will receive email confirmation of your Direct Deposit 2-3 days prior to pay day)