Financial Statement of Responsibility & Refund Policy

Professional MBA Class 52

The total cost of tuition for PMBA Class 52 (43.5 credits) is $52,290. Tuition is charged on a per credit hour basis. Students will receive a paper bill at the beginning of each new term from the Rollins College Bursar’s Office. All subsequent monthly statements will be emailed to the student’s Rollins email account.

Students can access Campus Foxlink for up to the minute account information. Once logged into QuikPAY you may:

- Select one of the following to review your statement.
  - **Account Status** – Real time balance – Use this for up to the minute information regarding your account.
  - **Current Statement** – Snapshot of the account as of the billing date
  - **Statement History** – History of all previous statements

- Select **Make Payment** to submit an on-line payment to your account.
- Select **Payment History** to review payments made to your account via QuikPAY.

In addition to viewing account information, from Campus Foxlink, students have the ability to print unofficial transcripts.

In addition, copies of your term grade report may be requested through the Student Records Office at escalamonti@rollins.edu. It is the student’s responsibility to provide these documents to their individual employers.

Balance must be paid on or before the first day of each term or student will not be permitted to attend classes. Unpaid balances are subject to a $75 late fee each month.

**Tuition does not cover the cost of books and supplies.** The agreed tuition cost is maintained only as long as a student remains with the same cohort (PMBA 52). Students that withdraw from their current cohort may return within 6 years to complete their program at the current cohort tuition rate.

**Global Business Experience International Trip (INTL 613 in Term 7)** – The tuition for the Professional MBA Program covers the cost of hotel accommodation and various land costs for the Global Business Experience International Study Trip only. Airfare for the mandatory Global Business Experience trip is not included and will be the student’s responsibility to arrange and pay for these travel expenses.

At the beginning of Term I, students will automatically be billed the following fees:

- $80 PMBA Association Fee
- $140 Parking Decal – Note this is a one-time charge and is not refundable

**Refund Policy for Term 1 Only**

The refund schedule of the payment made by April 27, 2015 is as follows with the exception of the tuition deposit which is non-refundable.

- Withdrawal before 5 p.m. on April 27, 2015: 100%
- Withdrawal before 5 p.m. on April 29, 2015: 75%
- Withdrawal before 5 p.m. on May 1, 2015: 50%
- No refunds after 5 p.m. on May 1, 2015: 0%

**Refund Policy for Term 2 through 7**

Tuition balance must be paid on or before the first day of each term

- Withdrawal by 1st Friday of the term by 5 p.m.: 100%
- Withdrawal by 2nd Friday of the term by 5 p.m.: 75%
- Withdrawal by 3rd Friday of the term by 5 p.m.: 50%
- No refunds after 3rd Friday of the term: 0%
FINANCIAL RESPONSIBILITY FOR TUITION PAYMENTS

It is understood that each student is ultimately responsible for all tuition payments, regardless of any agreement made between the student and his/her employer. I affirm that I will be responsible for the tuition payment(s) for class(s) taken at the Crummer Graduate School and other related college charges, including all attorney’s fees and other costs and charges necessary for the collection of any amount not paid when due. I have read, understand, and will comply with the refund schedule and policies for the Crummer School. I understand that grades, transcripts and diplomas will not be released with a past due balance owed to Rollins College. Furthermore, I understand my account will be placed on hold and that future registration will be disallowed with a past due balance owed to Rollins College.

Students involuntarily dismissed from the Rollins MBA program may forfeit any and all unused portions of Rollins and/or Crummer-based financial aid. In addition, any federal and/or state aid may be adjusted and returned to the appropriate agency based on federal and state regulations.

Print Name:_________________________________ 
Rollins ID: ____________________________

Signature: ________________________________ 
Date: ________________________________