



2010 - 2011 FINANCIAL AID INFORMATION

The Office of Financial Aid administers financial aid awards to qualified students in the form of scholarships, grants, loans, and on-campus employment. A variety of federal, state, and institutional financial aid programs are available. Please refer to the Rollins Catalogue for a complete listing of programs.

Most financial aid awards consist of a package of grants or scholarships, state funds, loans, and employment, and are based on the family's ability to pay as determined by federal need analysis formulas. Some programs give priority to academic, athletic or other talent, or state residency. All students who feel they cannot afford Rollins are encouraged to apply for financial aid.

TO APPLY FOR FINANCIAL AID

1. Apply for Admission to the Rollins College of Arts and Sciences program.
2. Submit a Rollins Supplemental Financial Aid Application to the Office of Financial Aid. This form must include original signatures.
3. Complete a Free Application for Federal Student Aid (FAFSA), online at www.FAFSA.ed.gov. Be sure to list Rollins College, code 001515, as a recipient of your information. Do not mail any other forms or letters with the FAFSA. Allow six weeks for processing.
4. If you meet the requirements for Florida residency for financial aid purposes and did not complete one in a previous year, then please complete the Florida Resident Access Grant application, available at: rollins.edu/finaid. Residency requirements are provided with the application.

PRIORITY DEADLINES

The Financial Aid Application (including FAFSA, Rollins Supplemental Financial Aid Application, and copies of federal tax returns) priority deadline is **March 1 for first-year** and **April 15 for returning and transfer students**. Late applications will be accepted; however, late awards will be contingent on available funding. Please allow a minimum of 30 days after the application is complete to determine eligibility.

TENTATIVE AWARDS FOR NEWLY-ADMITTED STUDENTS

If you are a new student, a tentative offer of financial assistance will be mailed to you when you have completed the above steps and have been accepted for admission. If your award is based on financial need, verification of your application will be required to finalize the award. You will be asked to submit copies of your income tax returns and other pertinent documents to verify that your original application was accurate. If any errors or conflicting information are found, your award will be reprocessed and adjusted accordingly.

All tentative offers will be contingent upon your meeting the final eligibility requirements for each of the individual programs listed.

Student loan recipients will be required to complete a promissory note and participate in an entrance counseling session prior to receiving the first loan disbursement.

RIGHTS AND RESPONSIBILITIES OF THE FINANCIAL AID RECIPIENT

As an applicant for financial aid, you have the right to:

- Confidentiality. Financial aid records are protected by the Family Educational Rights and Privacy Act.
- Appeal financial aid office decisions about your application. Written appeals should be submitted to the Student Aid Appeals Committee in care of the Office of Financial Aid.
- Information about the terms and conditions of financial aid programs. This information is provided in the Rollins Catalogue and in the Student Aid Award Notice enclosures.
- Inspect your education records and request amendment of those records, if you believe them to be inaccurate, by contacting the Dean of Student Affairs Office.
- File a complaint with the Department of Education if you believe your right to confidentiality has been compromised.
- Defer direct loan payments for Peace Corps or other volunteer service after graduation.

As an applicant for financial aid, you are responsible for:

- Submitting accurate applications and forms before the deadlines.
- Following instructions for application, renewal of aid, or resolving problems.
- Providing the Dean of Student Affairs Office with accurate permanent and local addresses and telephone numbers.
- Notifying the Office of Financial Aid if a change in your family financial situation occurs or if you receive assistance from an outside source.
- Reading the provided information about the terms and conditions of all aid programs.
- Requesting special assistance when it is needed.
- Maintaining satisfactory academic progress according to the policies established for financial aid recipients as published in the Rollins Catalogue.

OFFICE SERVICES

Telephone and Walk-in Service

Our office and telephone lines are open from 8:30 a.m. until 5:00 p.m. Eastern time Monday through Friday. Please note that in order to protect the privacy of your student records you will be asked to provide your Rollins ID Number and birth date when requesting information by telephone. Confidential information about your family's financial circumstances or the amount of aid you are receiving may not be provided to anyone other than you.

Counseling and Advice

A financial aid officer is available on a walk-in or telephone basis between 8:30 a.m. and 4:30 p.m. Eastern time, Monday through Friday.

File Review for Awards and Student Loan Processing

Determination of eligibility and certification of student loan applications can only be performed by an authorized financial aid officer. Please allow a minimum of 30 days from completion of your file for review and processing.

When completing the Asset Questions on the last page of this form, please answer based on the following asset definitions:

- Investments include trust funds, UGMA and UTMA accounts, money market funds, mutual funds, certificates of deposit, stocks, stock options, bonds, other securities, Coverdell savings accounts, 529 college savings plans, the refund value of 529 prepaid tuition plans, installment and land sale contracts (including mortgages held), commodities, etc.
- Do not include the value of life insurance or retirement plans (401 [k] plans, pension funds, annuities, non-educational IRAs, Keough plans, etc.).
- Do not include the value of a family farm that your parents live on and operate. Do not include the value of a small business if your family owns and controls more than 50 percent of the business and the business has 100 or fewer full-time or full-time equivalent employees. For small business value, your family includes: 1) persons directly related to you, such as a parent, sister, or cousin; or 2) persons who are or were related to you by marriage, such as a spouse, stepparent or sister-in-law.
- Investment value means the current balance or market value of these investments.
- Investment debt means only those debts that are related to the investments.
- Net worth means current value minus debts.

Rollins is an equal opportunity, affirmative action institution that adheres to a non-discriminatory policy with respect to employment, enrollment, and program. If an accommodation is needed in the financial aid application process, please contact the Director of Financial Aid at 407.646.2395.



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